

## IFCC WG-MEP

**Inaugural Zoom meeting – Tuesday 3<sup>rd</sup> May 2022**

### **Approved Minutes**

**Participants:**

R. Greaves (RG)	Co-Chair
TP Loh (TPL)	Co-Chair
C. Markus (CM)	Member
M. Tran (MT)	Member
R. Zakaria (RZ)	Member
B Cooke (BC)	Member (on apology)
S. Bernardini (SB)	ETD Chair
S. Colli Lanzi (SCL)	IFCC office

Minutes by: Tze Ping

Start time: 2:00 p.m. 3 May 2022

End time: 3:00 p.m. 3 May 2022

**Agenda:**

1. Welcome (SB) and Introductions (All)
2. WG proposal submitted (TPL) PAPER 1
3. IFCC WG rules and Website (SCL) [On-line](#)
4. Frequency, length and preferred day for meetings (All)
5. Other membership options (RG)
  - a. Full WG members
  - b. Corporate members
  - c. Corresponding members
6. Past/ ongoing work (TPL) PAPER 2
  - a. Samples and replicates on regression
7. Starting strategies discussion
8. Agenda and Minutes
9. Next meeting (SCL)

1. Welcome (SB) and Introductions (All)

- Sergio gave brief introduction of IFCC WG-WEP

- Proposal well received by IFCC EB and ETD for set up of this WG, important area needed by profession
- Background of rationale to set up WG provided by Ronda – motivated by lack of good guidance for method validation, particularly for new methods
- Introduction of all members (background, current position, past work, interests) – Sergio (Chair of ETD, Paediatrician and Laboratory Medicine trained, Italy), Silvia (IFCC office with focus on ETD, Milan), Mai (clinical biochemist in paediatrics hospital, Vietnam), Corey (Flinders International Centre for POCT, Australia; past employment in WCH, Adelaide), Rosita (teaching and evidence research at RMIT, Melbourne), Brian (head of MS, Fiona Stanley Hospital, Western Australia), Ronda (ETD liaison), Tze Ping (National University Hospital, Singapore)

## 2. WG proposal submitted (TPL)

- Tze Ping briefly brought the group through the key activities identified for the 1<sup>st</sup> term (see submitted proposal)
- Review and summarise existing guidance documents for lab med
- Develop white paper for method evaluation
- Guide IFCC members on method evaluation

## 3. IFCC WG rules and Website (SCL)

- This WG falls under the ETD
- Has a website that can put up any material relevant to objective of WG
- Have regular meetings to fulfil objective
- One in-person meeting per year, easier during IFCC conference/ congress
- Funding for WG cannot cover all members – only available for chairs
- Members: less formal – chairs can appoint any member deemed expert and relevant to the objective of WG
- Has limited lifespan – to disband once objective achieved but has option of continuing as a committee (but needs national society's nomination)

## 4. Frequency, length and preferred day for meetings (All)

- Monday seemed to work for all
- 8-9 a.m. Milan time
- 1 hour, fortnightly initially

## 5. Other membership options (RG)

- a. Full WG members – chairs can appoint any member deemed expert and relevant to the objective of WG
- b. Corporate members – to decide later
- c. Corresponding members – can request national societies to nominate, to do so in a few month's time, can co-opt suitable member to main WG

## 7. Starting strategies discussion

- To start as a small core group to move forward with objectives, then call for national society nomination for corresponding member, then co-opt for more members as necessary
- Need to speak at any opportunity on method validation (congress, conferences) – Silvia will inform any opportunity for WG to do so
- Need to educate, engage, share expertise
- Write an opinion piece about importance of method evaluation as a start
- Systematic review and summarise existing literature as second paper – to send any document one is aware of to Silvia for central collation
- What type of documents to focus on: documents from professional bodies with Silvia's help (most people will refer to professional body), can also be scientific paper
- Finally, the WG will need to come up with our own document with clear explanation of recommendations

## 9. Next meeting (SCL)

16 May 2022 (Monday), 8 a.m. Milan time

## **ACTIONS**

- To discuss draft Opinion piece
- To discuss the collated documents on method evaluation
- To firm up WG objectives